

Expression of Interest

Cairns-Port Douglas Reef Hub Steering Group Member

Purpose

The Cairns-Port Douglas Reef Hub is seeking nominations for Steering Group members for a two-year term. The Steering Group is representative of the diversity of the Cairns-Port Douglas Reef Hub network and provides localised strategic leadership to guide the design and operations of the Hub. These are voluntary positions (see Submitting an EOI section).

As a priority, the Steering Group is seeking nominations to further enhance:

- Diversity and representation on the Steering Group, including nominations from (but not limited to), Traditional Owners in the Cairns-Port Douglas region, individuals based in Port Douglas and those with experience in the tourism industry
- Collective skills and experience relevant to: developing sustainable program models, restoration theory and practice, collaborative natural resource management, climate resilience and adaptation, strategic communications

Background

The Cairns-Port Douglas region is home to a growing number of coral stewardship and recovery projects supported by Traditional Owners, scientists, tourism operators and the community who are deeply committed to a healthy and resilient Reef.

The Cairns-Port Douglas Reef Hub aspires to be a network for collaboration, communication, connection and capacity that enables greater collective impact through a range of scales of reef protection and rehabilitation actions.

It aims to support the resilience of coral reefs and the communities and businesses that care for them by building on and accelerating site stewardship and rehabilitation work, enhancing coordination across projects, supporting knowledge sharing, and strengthening connections between local and large-scale coral protection, restoration and adaptation research.

Hub activities

The Hub model is based on an action-learning approach where a range of partners “learn through doing” and share lessons learned to improve collaboration and project outcomes locally and across other regions.

In the short-term, the Hub proposes to build on existing efforts with a focus on four main activities that support: 1) Coordination, 2) Communication, 3) Connection, and 4) Capacity and tools. More information can be [found here](#).

Hub governance

- A Steering Group, representative of the diversity of hub network will provide local and locally-relevant strategic leadership to guide the design and operations of the Hub, informed by the broader hub network. They will facilitate development and oversee implementation of annual work plan and a strategic plan, and play an important role in enabling transparency and accountability. Members will be connectors to enable engagement from the wider network to empower a range of partners building Reef and community resilience.
- A Coordinator, skilled in working with diverse groups, is responsible for day-to-day management of the Hub and delivering agreed priority work with advice from the Steering Group.
- The Reef Trust Partnership (RTP) provides funding for employment of the Hub Coordinator and implementation of an agreed annual work plan for some core Hub activities.
- A draft Monitoring, Evaluation and Learning Plan has been developed for the Hub to help support accountability and adaptability.
- A paid independent Chair role has been proposed to further strengthen local leadership, transparency and capacity for the Hub.

Steering Group members

The Steering Group is intended to be experience and skills based, with representation across a diversity of sectors. Steering Group members will share their expertise and be active champions for collaboration, sharing and for building a sustainable model for the Hub to bring wide community benefits. Members will bring knowledge of issues relevant to their sector or networks to Steering Group discussions, and will act in the broader interests of the Hub and region.

The intent is for the Steering Group to include a member or members from each of the following groups, with relevant skills and experience:

- Cairns-Port Douglas Traditional Owners
- Small and/or larger Tourism enterprises engaged in restoration, or industry nominee / peak body
- Community organisations or NGOs active in the region
- Regional science or research organisations
- Reef Restoration & Adaptation Program
- Great Barrier Reef Foundation (Funder)
- Great Barrier Reef Marine Park Authority

Representatives with affiliations outside of these areas are welcome to apply. Beyond the Steering Group, the Hub will actively seek to engage widely with those interested, offering an inclusive approach to engaging in Hub activities.

Roles and responsibilities

The Steering Group will inform the approach for strategically designing and implementing Hub activities including:

- Continually refine the governance of the Hub.
- Guide the collaborative design of the Hub planning activities to ensure that the design and work of the Hub is complementary to existing community efforts and other investment (in consultation with the Hub network).
- Provide strategic advice to support the work of the Hub Coordinator.
- Provide oversight for the operation of the Hub, including the implementation of a Strategic Plan and Annual Work Plan developed with input from the network.
- Identify opportunities for strengthening or resourcing the Hub, helping to enable a sustainable model for Hub continuity past 2024.
- Provide input and regular review of the Hub Monitoring Evaluation and Learning Plan to track and report on Hub progress, outcomes and support the action-learning approach.
- Actively support collaboration and information exchange through their networks to promote positive outcomes through the Hub.

Members of the Steering Group will commit to:

- Contributing to the Steering Group as an expert with relevant knowledge and skills to benefit the broader sector
- Participating in scheduled meetings (an estimated four to six meetings per year (2-3hrs each) during the two year term, as well as providing out-of-session feedback from time to time
- Dedicating appropriate time to prepare for meetings and to any agreed follow up actions, including sharing information through their networks as appropriate
- Putting into practice the five key principles of the Hub: respect, inclusivity, collaboration, action-focus and supporting learning

Submitting an EOI

This Expression of Interest (EOI) is to identify, via an open and transparent process, Steering Group members for the Hub.

Steering Group roles are not remunerated, although in instances where time cannot be covered through existing roles, then honorariums may be considered. Travel expenses (as relevant) will be considered on a case-by-case basis.

To express your interest in joining the Steering Group, please respond to the following selection criteria:

- Demonstrated technical knowledge, skills, relevant experience and/or interest in local-scale coral protection, restoration and adaptation on the Great Barrier Reef, ideally outlining your alignment with the identified priority skills
- Established relationships within your relevant group/interest-area and examples of fostering collaborations across groups, community and industry within the Cairns-Port Douglas region
- Demonstrated interest and/or experience in designing programs that seek to strengthen collaborative impact and how you propose to help champion the Hub as a platform for collaboration and impact in your network

Please also declare all actual, perceived or potential conflicts of interest relating to any relevant areas of the Reef Trust Partnership.

Your application should be no more than 1-2 pages maximum (not including CV or resume) and include your contact details, professional affiliations and one relevant professional referee.

Please send your completed application and CV to applications@barrierreef.org. For queries please contact the GBRF Grants Office by emailing grants@barrierreef.org.

Applications close on 14 April 2022 at 5pm.

Assessment of EOIs

Expressions of Interest will be assessed based on outlined criteria. All applicants will be advised of outcomes in writing.



Great Barrier
Reef Foundation