***CCIP Bridging Research Projects***

**Application Form**

*Read the Application Guidelines before completing this Application form. To apply, submit this form, the completed excel budget tool and any other attachments to* [*applications@barrierreef.org*](mailto:applications@barrierreef.org) *by 5pm Friday 1 August 2025.*

# Applicant Details

|  |  |  |
| --- | --- | --- |
| Lead Applicant | Legal entity |  |
| Business name |  |
| ABN |  |
| ACN |  |
| Legal status | Individual  Company  Partnership  Overseas Incorporated Company  Trust  Other – please specify |
| Registered for GST | Yes  No |
| Street address |  | |
| Postal address |  | |
| Website |  | |
| Contact Person for this application | Name |  |
| Position |  |
| Email |  |
| Telephone |  |
| Statistical information about the applicant organisation | Government organisation / Statutory Authority  Not-for-profit organisation  Indigenous organisation (Comprising a minimum of 50% ownership by Aboriginal and/or Torres Strait Islander people(s))  Other | |
| List other Collaborating Organisations |  | |

# Project Proposal

## objectives, Activities AND OUTPUTS (CRITERIA 1)

*Project title. (10-12 words maximum)*

|  |
| --- |
|  |

*Provide a summary of your proposed project. (50 words maximum)*

|  |
| --- |
|  |

*Explain the rationale for this project and how it addresses one of the four priority research areas (refer to Guidelines Section 1.2). List the project’s specific objectives as bullet points. If the project builds on research previously funded through CCIP, you must explain how this project advances knowledge and capability from previous investments. (300 words maximum)*

|  |
| --- |
|  |

*Describe the activities that will be used to achieve the stated objectives. Include information on the methods, tools and experimental / sampling design (as applicable) and explain the novelty and innovation of the proposed approach. (600 words maximum)*

|  |
| --- |
|  |

*List and describe the milestones and deliverables (i.e. outputs) that will be produced to achieve the project’s objectives, and their proposed due dates. These will form the basis of the contracted deliverables for successful applications. Required planning and reporting deliverables are pre-filled. Add/remove rows as required.*

*Note that all project activities must be completed by 15 October 2026 with final reporting completed by 6 November 2026.*

|  |  |  |
| --- | --- | --- |
| **Milestones and Deliverables** | **Description** | **Due date** |
| Traditional Owner Communications and Engagement Plan | Provide a brief outline of the purpose and plans for communications and engagement and the intended outcomes. Template provided. | 15 November 2025 |
|  |  |  |
|  |  |  |
|  |  |  |
| Progress Report | Provide a progress report on project delivery. Template provided. | 6 February 2026 |
|  |  |  |
|  |  |  |
| Final Reports and datasets | Progress Report (internal). Provide a progress report on project delivery. Template provided.  Final Report (public). Provide a brief report to communicate key findings, outcomes and recommendations to stakeholders. Template provided.  Final project data sets are made publicly available, meeting FAIR data standards. | 6 November 2026 |
| Financial acquittal | Financial statement of receipt and expenditure of project funds, including co-contributions. Template provided. | 6 November 2026 |

## OUTCOMES and Impact Pathway (CRITERIA 2)

*Describe the outcomes and benefits that would be generated through this research. What would change because of the project? What is its pathway to achieving impact? (300 words maximum)*

|  |
| --- |
|  |

*Who will benefit from the project’s outcomes and how will they be engaged? These stakeholders could be other researchers, reef managers, control crews, tourism operators, etc. Please describe any consultation with stakeholders that has informed development of the application. (200 words maximum)*

|  |
| --- |
|  |

*Does this project have potential complementarity or overlap with research funded through other programs, especially the Reef Restoration and Adaptation Program (RRAP) or the National Environmental Science Program (NESP)? If so, please describe and also propose how these could be managed to promote greater cross-program coordination. (200 words maximum)*

|  |
| --- |
|  |

## traditional owner Opportunities (CRITERIA 3)

*Will your project involve fieldwork on, or collection of samples from Sea Country? If so, which Traditional Owner groups are connected to this Country? Does your team have established relationships with these groups? Please describe any prior engagement and relationship building activities.*

|  |
| --- |
|  |

*Do you see opportunity for Traditional Owners to benefit through this research? What kind of communication and engagement are appropriate for this project, considering the nature of the research and project timelines? This could include development of information sheets, supporting their participation in fieldwork, workshops, or training initiatives, or including identified personnel in the project team. (300 words maximum)*

|  |
| --- |
|  |

*How are you planning to resource these opportunities for Traditional Owner communication and engagement for your project?*

|  |
| --- |
|  |

## Capability and Experience (CRITERIA 4)

*List all personnel who will be involved and their role in project delivery.*

|  |  |  |
| --- | --- | --- |
| **Name** | **Organisation** | **Project role & expertise** |
| Dr. Sarah Smith | University X | Project lead, statistical modelling expertise |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

*Summarise the Project Team’s capability and demonstrated experience in successfully delivering projects of a similar size and scope. Highlight any cross-disciplinary or multi-institutional collaborations.*

|  |
| --- |
|  |

*Identify the key risks that could impact the ability of the project to achieve its objectives and deliver its intended outcomes. How will the project team manage these risks? Add rows as needed.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Risk type** | **Risk description** | **Mitigation strategy** | **Risk owner** |
| e.g. Operational Risk / Financial Risk / Reputational Risk | Ethics and permit approvals are delayed or not granted. |  | [name / role] |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

## Value For money (CRITERIA 5)

*Describe how your project demonstrates value for investment, including co-contributions and complementarity with other projects, investments or initiatives. (200 words maximum)*

|  |
| --- |
|  |

*Summarise the funds requested and co-contributions in the table below. Use the excel budget tool provided with this application to further detail these costings.*

*Please refer to the Application Guidelines (sections 1.4, 2.2 and 2.3) for information about co-contributions and the direct costs that are eligible for funding under this opportunity.*

*All figures to be to be AUD and exclude GST.*

|  |  |  |
| --- | --- | --- |
| **Cost Category** | **Total Requested** | **Total co-contribution** |
| Personnel Salaries |  |  |
| Facilities |  |  |
| Fieldwork |  |  |
| Project management |  |  |
| Consumables / equipment |  |  |
| Contractors / consultants |  |  |
| **TOTAL (AUD), excl. GST** |  |  |

*Provide a justification for the proposed personnel allocation budgeted for the project. Provide rationale for any adjustments made to starting assumptions for salary rates and on-costs.*

|  |
| --- |
|  |

*Provide a justification for the operational expenses budgeted for the project. These may include facilities, fieldwork, project management, travel, engagement, consumables and equipment.*

|  |
| --- |
|  |

# Eligibility Criteria

By submitting this application form you agree that your information will be used in accordance with [GBRF’s Privacy Policy.](https://www.barrierreef.org/resources/privacy-policy)

The applicant should indicate whether the application complies with the following eligibility criteria and provide a brief explanation.

|  |  |
| --- | --- |
| **Eligibility Criteria** |  |
| Applicant is operating in Australia and has supplied an Australian Business Number (ABN) | Yes /  No |
| Applicant holds, or is willing to hold, the required insurances. The following insurance types may be expected:   * Workers compensation * Public Liability (minimum required: $20,000,000 per occurrence) * Professional Indemnity (amount to be determined at a later date) * Motor Vehicles and Plant and Equipment Insurance (if applicable) | Yes /  No |
| Applicant has developed and implemented comprehensive WHS policies and procedures for the project, or   * is willing to undergo a WHS risk assessment, * take all reasonable steps to manage identified risks, and * undergo specific training or qualifications that the Foundation recommends prior to commencing the project. | Yes /  No |
| Applicant completes all sections of the application, and accepts the terms and conditions of the application form including the specified terms in the sample agreement template/s. | Yes /  No |

If the applicant does not meet any of the eligibility requirements, please provide a brief explanation.

|  |
| --- |
|  |

# Applicant Compliance

## CONFLICT OF INTEREST DECLARATION

The following information is disclosed for the purposes of this Application. The Applicant must provide details of any actual, perceived or potential conflicts of interest that exist or may arise in connection with the project. Successful candidates may be required to execute a conflict declaration upon contracting.

|  |
| --- |
| In submitting this Application, the Applicant acknowledges and warrants that to the best of their knowledge and belief, and subject to any disclosures detailed below:   1. no family, business or pecuniary relationships exist between the Applicant and GBRF; 2. neither the Applicant not its officers, employees, contractors or family members have: 3. engaged in any unethical behaviour or sought and/or obtained an unfair advantage; or 4. received or will receive any pecuniary in in-kind advantage from any other Applicant.   In relation to this Application process:   1. no officer, employee, contractor or family member associated with the Applicant is or has been engaged by GBRF in a position or role that in any way related to the Application; 2. no officer, employee, contractor or family members associated with GBRF has been offered any benefit or inducement associated with this Application, including any offer relating to employment; and 3. other than specified below, neither the Applicant nor any of its officers, employees, contractors or family members have or are likely to have any Conflict of Interest.   The Applicant further undertakes to immediately notify GBRF in writing if any warranty contained in this Application Form becomes, or may become, incorrect. |
| Conflicts:  Yes /  No  Please outline Conflict of Interest details for recording:  Please detail how you propose the Conflict should be managed/resolved: |

## DECLARATION IN RELATION TO KEY PERSONNEL

|  |
| --- |
| The Applicant declares key personnel **are not**:   1. a person who is an undischarged bankrupt; 2. a person who has in operation a composition, deed or arrangement with his or her creditors under the law relating to bankruptcy; 3. a person who has suffered final judgement for a debt and the judgement has not been satisfied; 4. a person who has been convicted of an offence within the meaning of paragraph 85ZM(1) of the Crimes Act 1914 (Cth) Part VIIC; and 5. a person who is or was a Director or occupied an influential position in the management or financial administration of an organisation that has failed to comply with the grant requirements or obligations owed to the Commonwealth. |
| Yes /  No – If no, please provide details below: |

# Application Execution

The Applicant:

1. confirms that the eligibility requirements listed in **Section 2.1** of the Guideline are met.
2. ensures that all the information contained in the application is complete, accurate, up to date and not misleading in any way.
3. agrees to contact Great Barrier Reef Foundation immediately if any information provided in this application changes or is incorrect.
4. acknowledges that the information provided by Great Barrier Reef Foundation was provided for the convenience of Applicants, and that the Great Barrier Reef Foundation will not be liable for any information provided or for any errors or omissions from such information.

**I understand and agree to the declaration above.**

|  |  |
| --- | --- |
| **Applicant signature** |  |
| **Date** |  |

# Attachments

The following documents support this application.

|  |  |
| --- | --- |
| *Attachment No.* | *Document title and description* |
| Attachment 1 | **Budget tool excel file** |
| Attachment 2 |  |
| Attachment 3, etc |  |