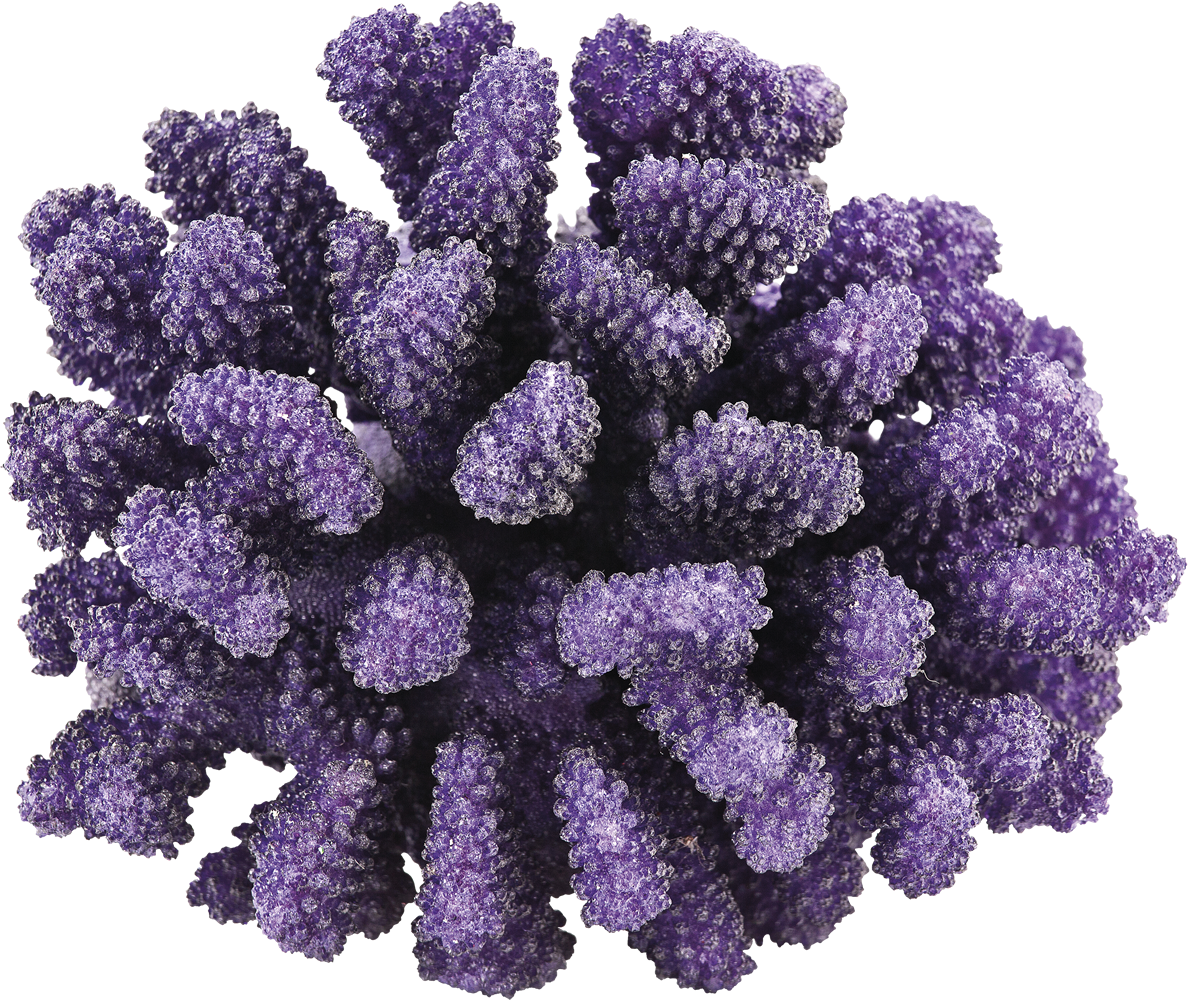
Expression of Interest - Expanding Traditional Owner led seagrass monitoring and restoration

*Blue Carbon Program*

Updated 7 June 2023

Acknowledgment of Country: The Great Barrier Reef Foundation extends its deepest respect and recognition to all Traditional Owners of the Great Barrier Reef and its Catchments as First Nations Peoples hold the hopes, dreams, traditions and cultures of the Reef

Contents

[1. Traditional Owner Group/Sponsor Details 3](#_Toc137108153)

[1.1 Applicant Organisation (Traditional Owner Organisation or Sponsor) 3](#_Toc137108154)

[1.2 Contact Details 3](#_Toc137108155)

[1.3 Traditional Owner Group Details 4](#_Toc137108156)

[2. Community endorsement to deliver the project 5](#_Toc137108157)

[3. Project Outline 6](#_Toc137108158)

[4. Capacity and readiness to run the project 6](#_Toc137108159)

[4.1 Previous Involvement in Projects, Programs or Partnerships 6](#_Toc137108160)

[4.2 Key personnel and partnerships 7](#_Toc137108161)

[4.3 Current and previous monitoring seagrass monitoring or restoration activities 7](#_Toc137108162)

[4.4 Capability to support the project and access country 7](#_Toc137108163)

[5. Funding 8](#_Toc137108164)

[5.1 Total project cost 8](#_Toc137108165)

[5.1 Budget table 8](#_Toc137108166)

[6. Expected Organisational Outcomes 9](#_Toc137108167)

[7. Sustainability Impact 9](#_Toc137108168)

[8. Additional Information 9](#_Toc137108169)

[9. Project Requirements Declaration 10](#_Toc137108170)

[10. Eligibility Criteria 10](#_Toc137108171)

[11 Applicant Compliance 11](#_Toc137108172)

[11.1 Conflict of Interest Declaration 11](#_Toc137108173)

[11.2 Declaration in Relation to Key Personnel 12](#_Toc137108174)

[12 Application Declaration 12](#_Toc137108175)

# 1. Traditional Owner Group/Sponsor Details

## 1.1 Applicant Organisation (Traditional Owner Organisation or Sponsor)

Please fill this out as either the Traditional Owner organisation applying directly for selection as theproject applicant, **OR** as the sponsoring organisation (*NB. The applicant needs to be the organisation that would enter a funding contract with the Great Barrier Reef Foundation*).

|  |
| --- |
| Organisation Name: |

|  |
| --- |
| Organisation Address: |

|  |
| --- |
| ABN/ACN: |

|  |
| --- |
| Are you sponsoring a Traditional Owner group: Yes  No |

## 1.2 Contact Details

|  |  |  |
| --- | --- | --- |
| Applicant details  (the Applicant must be a legal entity – refer Grant Guidelines) | Organisation type (Traditional Owner) | Incorporated association  A body corporate  A company  A cooperative society  A trust duly constituted  An Aboriginal or Torres Strait Islander corporation or incorporated association  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please specify) |
| Organisation type (sponsor) | Traditional Owner organisation  NRM group  Government body  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please specify) |
| Registered for GST | Yes /No |
| Authorised contact person for application  *This is usually the person who filled the form out. It should also be the person who can answer any questions about the application.* | Name |  |
| Role within the organisation |  |
| Email |  |
| Phone number(s) |  |

## 1.3 Traditional Owner Group Details

Traditional Owner Group Name (if there are multiple groups involved in the project please list here):

|  |
| --- |
|  |

Contact person for the Traditional Owner group \**(only fill this out if it is different from the contact person nominated in the table above)*.

|  |
| --- |
| Name:  Phone:  Email: |

Area / Location (please provide a short description of your Traditional Land/Sea Country) and provide links to relevant documents:

|  |
| --- |
|  |

Do you have Native Title determination or any other land tenure arrangements in place (e.g., land trusts) that you could tell us about? Please provide details:

|  |
| --- |
|  |

Do you have any existing governance structures in place (eg. Board, TUMRA steering committee etc, IPA Steering Committee), that can support or assist the running of the project? Please list them below:

|  |
| --- |
|  |

Do you have operational resources (ranger funding, self-generated revenue, existing grants) that can support or assist the running of the project? Please list them below but only provide details that you are comfortable sharing:

# 2. Community endorsement to deliver the project

The Great Barrier Reef Foundation are interested in understanding who is supporting the application. Please describe below how elders/leaders/wider community members have been engaged, and that there is support to run the project on Country.

# 3. Project Outline

Please detail the scope of the project, including an overview of how the proposed project will expand Traditional Owner led seagrass monitoring and restoration:

* The need your project is addressing
* How the project will address one or more of the **investment priorities** outlined on page 4 of the Guidelines document
* The implementation approach and methodology, including the potential stages of the project and activities relevant to each stage
* The location, people and partners involved.

# 4. Capacity and readiness to run the project

## 4.1 Previous Involvement in Projects, Programs or Partnerships

Please provide details on any previously run projects in the table below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Year** | **Funding Amount** | **Project/Funding Partner** | **Details / Links (attach or link supporting documents** |
| *Eg Yorta Yorta seagrass monitoring project* | *2022* | *$350,000* | *NIAA* | *Project Application and Plan at attachment A* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## Key personnel and partnerships

Who are key community members, staff or partners available that could provide support or be engaged in the project?

|  |  |
| --- | --- |
| **Persons or Partners Name** | **Role they could play in supporting the Project** |
|  |  |
|  |  |
|  |  |

## 4.3 Current and previous monitoring seagrass monitoring or restoration activities

Please describe any seagrass monitoring or restoration activities that you have or are currently undertaking on your Country. Please also list any tools, techniques or technology that you are interested in trialling to monitor or restore seagrass.

## 4.4 Capability to support the project and access country

Please describe how you are or will conduct seagrass monitoring and/or restoration activities on Country. *(e.g. we currently have 5 Rangers employed through Working on Country, Qld Indigenous Land and Sea Rangers and they collect seagrass condition data from three locations with Qld govt staff to inform monitoring and management*).

# 5. Funding

## 5.1 Total project cost

How much funding will you be seeking from GBRF to conduct the project?

$

## 5.1 Budget table

Include an indicative project budget that details project costs (this can be refined during workshops). The budget costs must relate to project activities (deliverables) set out in your project plan and detail the resources and funds required to complete your project. It is important to itemise and describe costs as clearly as you can.

Some expense ‘types’ have been included in the table below to guide your budget costing – these are examples only and you should use/include information that is relevant to your project.

|  |  |  |  |
| --- | --- | --- | --- |
| ***Expense item*** | ***Total funding by GBRF grant*** | ***Total co- contributions\* (Optional)*** | ***Description of budget items*** |
| Staff salary – project management |  |  |  |
| Consultant or contractor costs |  |  |  |
| Operating costs  (Costs for project delivery - may be printing, meetings, events, etc). |  |  |  |
| Program monitoring and evaluation  (To include staff and other resources required for program level tracking on project progress and outcomes – does not environmental monitoring). |  |  |  |
| Other |  |  |  |
| **TOTAL ($) – excl. GST** |  |  |  |

# 6. Expected Organisational Outcomes

As a result of the project what are outcomes that will be delivered for your organisation or community? (*eg it will enable us to monitor seagrass health and condition at five priority site as described in our Sea Country Management Plan 2021-2026).*

# 7. Sustainability Impact

As part of the GBRF’s pledge to reduce our environmental impact and help protect nature, applications submitted will be assessed against their commitment to sustainability and contribution to economic and social benefits for reef communities.

Do you have any initiatives within your organisation that demonstrates a commitment to economic and social benefits for reef communities?

# 8. Additional Information

Please provide any additional information which supports your **Expression of Interest Application Form**, e.g., how this program aligns with your community’s goals and visions for the future, and attach those documents.

# 9. Project Requirements Declaration

Filling out this **Expression of Interest Application Form** does not place any obligation on applicant communities or nominating organisations to participate in the project. Agreements for each project will be negotiated between the nominated organisation/community and the Great Barrier Reef Foundation (GBRF). All agreement negotiations will adhere to the principles of **Free, Prior and Informed Consent**. Selected communities/organisations will be supported through these negotiations.

Applicants are aware that being selected to take place in the project requires [**all boxes must be ticked to submit application**]:

Cultural permission/support from community Elders, leaders and members

Commitment to the life of the project

Negotiation of data sharing agreement/s and reporting agreements to be developed if relevant

Working closely with Great Barrier Reef Foundation to establish and adhere to key reporting and feedback requirements

# 10. Eligibility Criteria

The applicant should indicate whether the application complies with the following eligibility criteria

|  |  |
| --- | --- |
| **Eligibility Criteria** |  |
| Applicant is a Traditional Owner group for the Great Barrier Reef and/or Catchment Area | Yes /  No |
| Applicant is operating in Australia and has supplied an Australian Business Number (ABN) | Yes /  No |
| Applicant holds, or is willing to hold, the required insurances. The following insurance types may be expected:   * Workers compensation * Public Liability (minimum required: $20,000,000 per occurrence) * Professional Indemnity (amount to be determined at a later date) * Motor Vehicles and Plant and Equipment Insurance (if applicable) | Yes /  No |
| Applicant has developed and implemented comprehensive WHS policies and procedures for the project, or   * is willing to undergo a WHS risk assessment, * take all reasonable steps to manage identified risks, and * undergo specific training or qualifications that the Foundation recommends prior to commencing the project. | Yes /  No |
| Applicant accepts the terms and conditions of the application and completed all sections of the form | Yes /  No |
| Applicant has provided all necessary supporting documents | Yes /  No |

# 11 Applicant Compliance

## 11.1 Conflict of Interest Declaration

The following information is disclosed for the purposes of this Application. The Applicant must provide details of any actual, perceived or potential conflicts of interest that exist or may arise in connection with the provision of technical services. Successful candidates will be required to execute a conflict declaration upon contracting.

|  |  |
| --- | --- |
| In submitting this Proposal, the Supplier acknowledges and warrants that to the best of their knowledge and belief, and subject to any disclosures detailed below: | |
| 1. no family, business or pecuniary relationships exist between the Applicant and GBRF; 2. neither the Supplier not its officers, employees, contractors or family members have: 3. engaged in any unethical behaviour or sought and/or obtained an unfair advantage; or 4. received or will receive any pecuniary in in-kind advantage from any other Applicant.   In relation to the Request for Proposal process:   1. no officer, employee, contractor or family member associated with the Supplier is or has been engaged by GBRF in a position or role that in any way related to the Request for Proposal; 2. no officer, employee, contractor or family members associated with GBRF has been offered any benefit or inducement associated with this Proposal, including any offer relating to employment; and 3. other than specified below, neither the Supplier nor any of its officers, employees, contractors or family members have or are likely to have any Conflict of Interest.   The Supplier further undertakes to immediately notify GBRF in writing if any warranty contained in this Proposal becomes, or may become, incorrect. | |
| Are there any Conflicts of Interest to declare? | |
| Yes | No |
| Please outline any details of any actual, perceived or potential conflicts of interest that exist or may arise in connection with the provision of technical services: |
| Please detail how you propose the Conflict should be managed/resolved: |

## 11.2 Declaration in Relation to Key Personnel

|  |  |
| --- | --- |
| The Supplier confirms that key personnel involved in the design and potential implementation of the proposal **are not**: | |
| 1. a person who is an undischarged bankrupt; 2. a person who has in operation a composition, deed or arrangement with his or her creditors under the law relating to bankruptcy; 3. a person who has suffered final judgement for a debt and the judgement has not been satisfied; 4. a person who has been convicted of an offence within the meaning of paragraph 85ZM(1) of the Crimes Act 1914 (Cth) Part VIIC; and 5. a person who is or was a Director or occupied an influential position in the management or financial administration of an organisation that has failed to comply with the grant requirements or obligations owed to the Commonwealth. | |
| Yes | No |
| Please outline details of how key personnel are involved in the above declaration: |

# 12 Application Declaration

The Applicant:

1. acknowledges that the information provided by Great Barrier Reef Foundation was provided for the convenience of Applicants, and that the Great Barrier Reef Foundation will not be liable for any information provided or for any errors or omissions from such information.
2. ensures that all the information contained in the Applicant’s offer is complete, accurate, up to date and not misleading in any way.
3. agrees to contact Great Barrier Reef Foundation immediately if any information provided in this application changes or is incorrect.
4. consents that information provided in this application may be provided to Great Barrier Reef Foundation’s project partners, including Australian and Queensland Government agencies.
5. represents that the representative below are authorised to execute this Application Form on behalf of the Applicant.

I understand and agree to the declaration above

|  |  |
| --- | --- |
| Name of Authorised Applicant |  |
| Date |  |

Questions about this Application Form can be emailed to the Great Barrier Reef Foundation Grants Office at [grants@barrierreef.org](mailto:grants@barrierreef.org). or by calling Will Hamill on 0400 557 320.

Applicants are required to complete an application form and submit supporting documentation to [applications@barrierreef.org](mailto:applications@barrierreef.org) by 11:59pm (AEST) Tuesday 13 June 2023.

**END**